

**Authority Responsible**

HENLE Baumaschinentechnik GmbH

**Additional Information About the Authority Responsible**

Owner: Gerhard Henle

Head of data processing: Volker Gerlach

Responsible regulating authorities: Federal Commissioner for Data Protection and Freedom of Information  
Husarenstraße 30  
53117 Bonn  
eMail: poststelle@bfdi.bund.de

State Agency for Data Protection  
Baden-Württemberg  
eMail: poststelle@lfd.bwl.de

**Address of the Authority Responsible**

HENLE Baumaschinentechnik GmbH  
Ringstraße 9  
89192 Rammingen

**Intended Purpose**

Within the framework of your order, HENLE Baumaschinentechnik GmbH collects, processes and uses personal data for the following purposes:

- billing of the work performed
- reply to technical and contentual inquiries
- coordination and processing of services by external service providers
- billing of services
- quality management measures
- preparation, implementation and quality control of model projects
- preparation and implementation of new goal- and customer-oriented offers

**Groups of People Concerned as well as Data Categories****Groups of People Concerned**

- parties interested in our offers
- our customers
- employees of HENLE Baumaschinentechnik GmbH
- suppliers, dealers and external service providers
- cooperation and distribution partners

**Data or Data Category**

- fore- and surname

- title
- employment with company
- company address
- phone and fax number(s)
- eMail address(es)
- type and extent of services taken advantage of
- information on customer satisfaction (customer service)
- data communicated by customers or parties interested of their own accord

#### **Recipients of Data or Recipient Categories**

- internal departments and the employees working there
- staff of external service providers
- cooperation and distribution partners
- technical service providers

#### **Deadlines for Deletion of Data**

Deadlines for legal obligation to preserve and deletion of personal data result of relevant legislation and the relevant caselaw relating thereto. As long as you did not expressly allow us to save your data, HENLE Baumaschinentechnik GmbH principally deletes your data six months after the termination of the contract at the latest.

#### **Data Transfer into Foreign Countries**

HENLE Baumaschinentechnik GmbH does not communicate your data into other countries within and outside the European Union at any time (incl. so-called “third countries”, § 4b Federal Data Protection Act).

#### **Security Measures According to § 9 Federal Data Protection Act**

HENLE Baumaschinentechnik GmbH has made numerous arrangements for the protection of your personal data. These include but are not limited to:

- access control
- admission control
- user access control
- input control
- order supervision
- availability check

In order to avoid the endangerment of your personal data, we do not provide detailed public information regarding the specifically decided technical and organizational measures.

#### **Objection Against a Promotional Approach**

Insofar as you object against a promotional approach by HENLE Baumaschinentechnik GmbH, HENLE Baumaschinentechnik GmbH includes you in the only for this purpose designated internal blacklist.